



TOWN OF ORANGE
ONE-DAY EVENT
PERMIT APPLICATION
For Use of All Public Places
(Fairs, Parades, Concerts, Etc.)

FEE: \$10

APPLICANT'S NAME: _____

CLUB/ORGANIZATION/BUSINESS NAME: _____

ADDRESS: _____ **PHONE:** _____

LOCATION OF EVENT (if different than applicant): _____

PROPERTY OWNER'S NAME (if different than applicant): _____

Town of Orange _____

APPLICANT'S SIGNATURE

DATE

DATE OF EVENT: _____ **HOURS OF THE EVENT:** _____

NUMBER OF PEOPLE EXPECTED TO ATTEND THE EVENT: _____

BRIEF DESCRIPTION OF THE EVENT: _____

WILL YOU BE SERVING/SELLING FOOD, BEVERAGES, OR ALCOHOL? _____

PLEASE DESCRIBE: _____

(Additional Permits may be required for events that include food and/or alcohol)

CONTACT NAME AND TELEPHONE NUMBER FOR THE DAY OF THE EVENT: _____

*A Sign-Off Sheet is required to be submitted with this application before it will be placed on the Board of Selectmen's Agenda for approval.



TOWN OF ORANGE

LICENSE/PERMIT ROUTING SHEET

Applicant's Name _____ Date _____

Applicant's Address _____ Applicant's Phone _____

Type of License/Permit Applied For _____

Location of Event _____ Date/Time _____

It shall be the applicant's responsibility to circulate this routing sheet to the Town Department(s) that are checked for review and to return the form to the Selectmen's Office along with the permit application form and appropriate fee. If the required signatures are not obtained, no Permit/License shall be granted.

Board of Health: _____ Date: _____

(978) 544-1107

Comments: _____

Bldg Insp./Zoning: _____ Date: _____

(978) 544-1105

Comments: _____

DPW: _____ Date: _____

(978) 544-1111

Comments: _____

Fire Dept: _____ Date: _____

(978) 544-3145

Comments: _____

Police Dept: _____ Date: _____

(978) 544-2129

Comments: _____

Wiring Insp: _____ Date: _____

(978) 544-1105

Comments: _____

Other: _____ Date: _____

Comments: _____