

## **SECTION 3 SERVICES AND FIXTURES**

### **3.1 SERVICES**

Application for use of Public water must be made to the Water Department in writing on the Water Department form for new services.

The Water Department shall furnish and install and shall own materials between the water main and curb stop. The curb stop shall be installed at the property line.

Services beyond the curb stop are furnished, owned and maintained by the property owner. Services include piping, valves and fittings, including meter pit if applicable, on the owners property.

Owners shall properly construct and maintain private watermain, services and fixtures at their own expense.

Buildings occupied by more than one tenant, when the property is divided or separated by a perpendicular division wall, shall have a separate water service and meter connection for each tenant. Each water service will be in a separate trench.

In no case shall water be supplied to two (2) or more separate properties through a single tap.

Existing multi-dwelling services may continue on line but each individual property owner served by the tap must pay all fees due the Water Department as if served by individual tap. If a multi-dwelling service line fails, it shall not be repaired in kind. A new tap and new service(s) shall be installed so that each dwelling will have its own service connection. The property owner(s) shall be responsible for all costs associated with new service connection(s).

Upon installation, the owner shall provide the Water Department an as-built plan of the service(s).

### **3.2 SERVICES TO BE INSPECTED**

The Water Department shall inspect all services before trench backfilling. Materials and installation shall meet Water Department requirements.

### **3.3 CONNECTIONS TO SERVICES**

Connections to services shall be brought to the curb stop, at the owner's property line, at the expense of the owner.

### **3.4 REPAIR OF SERVICES**

It is the duty of the owner to maintain and repair services on their property. Maintenance and repairs shall be done at the owner's expense. The Water Department may turn off any service until such time as the work has been satisfactorily completed and inspected.

Service pipes between the curb stop and meter shall be repaired or replaced, as directed by the Water Department, for protection of water supply and prevention of waste. When requested, the Water Department may assist in the detection of a service leak, but **will not** repair services beyond the curb stop. The Water Department may charge the owner for leak detection assistance. The Water Department will furnish the materials for the repair and oversee the service repair. The owner will be billed for all materials used in the repair.

### 3.5 REPAIR OR LOSS OF METER

Any meter damaged or lost due to any cause shall be repaired or replaced by the Water Department at the expense of the owner.

### 3.6 TURNING ON OR SHUTTING OFF SERVICES

Turning on or shutting off services shall be requested a minimum of 48 hours in advance (weekends and holidays excluded), except in case of an emergency. Owners shall be charged in accordance with the rate schedule. Only the Water Department shall open or close curb stops.

### 3.7 SEASON FOR SERVICE INSTALLATION

All new service installations will only be installed between April 1<sup>st</sup> and November 15<sup>th</sup>.

### 3.8 SERVICE PIPE TRENCHES

Service pipes shall not be placed within 10 feet of any other utility, except as specifically approved by the Water Department.

### 3.9 CROSS CONNECTION CONTROL

The Water Department's Cross Connection Control Program Regulations as amended to date can be found in the Appendix to Water Regulations.

### 3.10 TEMPORARY WATER USE

The Water Department will accept application for temporary water use. A surety must be provided to ensure payment of charges as well as restoration of any disturbed areas due to the temporary use.