

## **SECTION 5 METERS**

### **5.1 METER INSTALLATION**

All water supplied by the Water Department shall be metered through a Water Department approved meter. Only one meter will be installed on the owner's property unless otherwise approved by the Superintendent. The meter will be located in an accessible area within the building served except where a meter pit is allowed or required by the Water Department.

Every service shall have an approved ball valve immediately upstream and downstream of the meter. Services without these manual shut-off valves shall be required to immediately have them installed at the owner's expense. If the owner requests, the Water Department will turn off the service, remove the meter, inspect the service, reinstall the meter and turn on the service, all at the Owner's expense.

All meters shall be fitted with a Water Department approved Radio Read Register and R900 Radio Transmitter.

No water service will be activated without proper meter installation or without payment of all charges due.

### **5.2 OWNERSHIP OF METERS**

All meters up to 1" in size shall be furnished and owned by the Water Department and installed at the expense of the owner. All meters over 1" in size may be furnished and installed by the Water Department at the owner's expense and owned by the Water Department.

The installation of all meters shall be done by the Water Department.

### **5.3 DEFECTIVE METERS**

The Water Department has the right at any time to remove, test, repair or replace any meter at its expense.

If an owner requests the meter serving his property be tested or replaced, and such meter is found to be defective, the Water Department shall pay costs associated with the work. If the meter is found not to be defective, a fee shall be paid by the owner to cover the cost of testing, labor, materials and reinstallation in accordance with the "Fees and Rate Schedule".

Meters damaged by accident or neglect by the owner or occupant of the property shall be repaired or replaced at the owner's expense.

#### 5.4 METER INSTALLATION

The Water Department shall have the right to inspect all meters that have been installed, removed, repaired or replaced.

#### 5.5 METER TAMPERING

Tampering with water meters by any person shall be subject to a fee. Necessary repairs or replacement shall be at the owner's expense.

#### 5.6 METER SIZE

The size and type of meter required for any service shall be 5/8-inch unless the owner requests a larger meter in writing. The request shall include proposed use, estimated peak flow and other requirements necessary for a larger meter. The request shall be included with the application for service and will be reviewed by the Water Department for approval. The Water Department shall determine meter size.

#### 5.7 RIGHT TO CHANGE METERS

If, in the opinion of the Water Department, a meter does not fit the conditions of the service installation, the Water Department has the right to require such meter to be changed. Such change shall be made in accordance with Water Department regulations and paid for by the owner.

#### 5.8 ACCESS TO THE METER

The owner of the premises shall ensure accessibility to meters at all times. Failure to remove any obstruction to meter accessibility within three (3) days after being notified by the Water Department may result in the water service being shut off until all obstructions are removed, all regulations complied with and all charges for shutting off and turning on the water are paid.

#### 5.9 METER PITS

Meter pits are required for services longer than 300 feet between curb stop and service entrance to buildings, unless determined otherwise by the Superintendent. Meter pits shall be installed at the property line and shall be the owner's property. Installation and maintenance of meter pits, as required by the Water Department, shall be at the owner's expense.

#### 5.10 SEASONAL METERS

The Water Department shall remove meters, which are for seasonal use, at the request of the owner and only in the presence of the owner or authorized agent. The owner shall be responsible for all fees for shutting off the service, removing the meter, reinstalling the meter and turning on the service in accordance with the "Fee Schedule".